



Facilitator Specialist Job Description

Curriculum and Facilitator Specialist

Job Description: The Curriculum Specialist supports the Program Director in implementing a curriculum structured to meet academic goals as set forth in our grant application. The Curriculum Specialist works to ensure that all instruction and assessments are aligned to common core standards and designed to meet the academic needs of our students. The Specialist will oversee the NC Common Core Standards pacing guide for Reading/ELA/Math for grades K - 10th, identifies and recommends supporting resources to supplement teacher instruction, and creates an assessment schedule for teachers to follow during the academic year. Works with Administrative staff to review and analyze assessment data to identify new curriculum needs. May lead and direct the work of tutorial staff, assist teachers to ensure lesson plans reflect effective lesson content, delivery, outcomes and assessment. The Specialist attends training and workshops to improve academic outcomes, delivery and practices.



2300 Courtland Drive
Sanford, NC 27330



919-774-9462




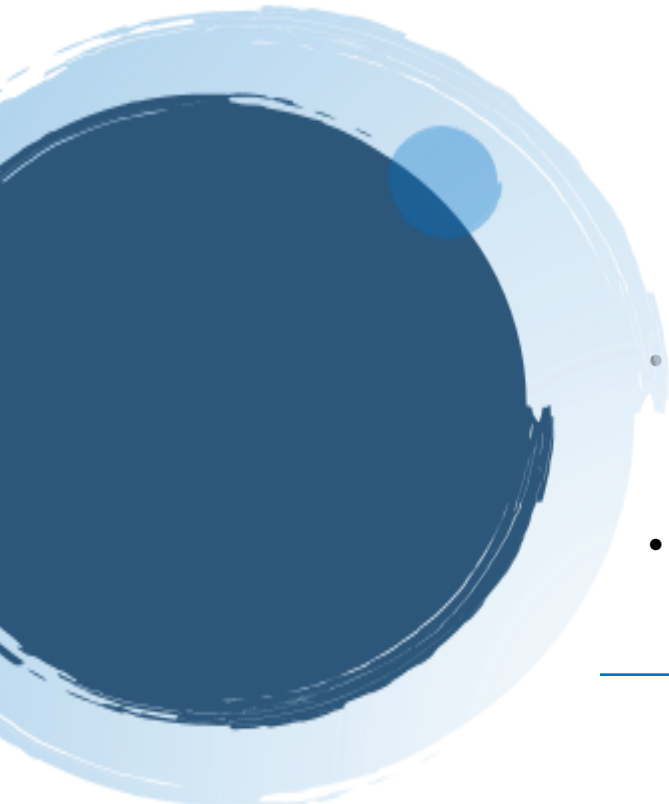
facilitatorspecialist@gmail.com



www.pdypay.com

Day-to-Day Operations

- The Specialist will oversee the NC Standard Course of Study pacing guide for Reading/ELA/Math for grades K - 10th, identify and recommend supporting resources to supplement teacher instruction, and create assessment schedule for teachers to follow during the academic year
 - Works with Administrative staff to review and analyze assessment data to identify new curriculum needs
 - On occasions, you may lead and direct the work of tutorial staff, assist teachers to ensure lesson plans reflect effective lesson content, delivery, outcomes and assessment.
 - The Specialist attends training and workshops to improve academic outcomes, delivery and practices.
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- The Facilitator Specialist will oversee lesson plans, submissions, framework compliance, NC Standards and and work closely with classrooms and teachers to plan, develop and implement instructional ideas.
 - Perform Other Duties as assigned by the Program Administration

Programmatic Hours:

Monday - Thursday 2:30 pm - 6:30 pm

Mondays & Wednesdays- PAY Program

Tuesdays & Thursdays- PDY Program

